

1. **Call to Order and Existence of Quorum**

a. April Blum (President) called the meeting to order at 8:03 pm. A quorum was present: April Blum (President), Molly Hickman (Vice President), Jerry Stein (Treasurer), Mike Livingston (Programs), Ingrid Gorman (Publicity), Tim Livengood (At Large), Jen Furlong (Membership), and Steve Kaufman (At Large) Steven Roth (Dance) arrived late, making a total of nine Board members present. Absent were Kim Gandy (Secretary), Heather Livingston (Publications), and Ken Mayer (At Large). Non-Board members present were Charlie Baum (past VP) and Mary Cliff.

2. **Approval of Previous Minutes**

a. Draft February Minutes had been previously distributed by email and print copies were provided. Steven Roth asked that a paragraph in the Report section be deleted. With one minor additional correction, the Minutes for February were approved without objection.

3. **Action Item Reports:**

a. **Combined Federal Campaign** (Jerry) Jerry will attempt to qualify FSGW for the 2019 Combined Federal Campaign, but feels it is unlikely that we will be approved for the 2018 campaign.

b. **Digitization of Archival Materials.** (Charlie Baum) Kathie Mack is planning to drive to Texas some time this summer, and has agreed to retrieve what is there. The Board discussed renting a van for Kathie, to ensure that there would be sufficient space to bring everything back. If Kathie prefers to drive her own vehicle and the space is insufficient, Charlie will suggest that non-fragile items be properly packed and mailed. April has agreed to store the items in her basement temporarily and Charlie will move forward on arrangements to assess what has been done and to recruit additional volunteers to index the tapes so that they can be given to the Library of Congress.

c. **Musical Theater adaptation** No change this month.

d. **Distribution of Donated 78s and Books.** (April). April has again asked Betsy Platt for the list to give to Steve Winick for review.

e. **Recruitment of additional Concert Committee members. (Mike)** There are about a dozen Concert Committee members, but none who can run a concert. Of the 14 new members at concerts, 6 have checked the box about helping. Mike will follow up.

f. **Training Sound Techs.** Dance has enough staff; Mini-Fest did well this year. No other change.

g. **Combined Event Code of Conduct.** (Steven R and Mike). Nothing to report this month.

h. **Combined Calendar.** (Molly) No report.

i. **ithuanian Embassy Event.** (Ken via email) Scheduled for April 15, 2018 at Catholic University.

4. **Wish List for Bylaw Revision.** A list of what needs to be changed, so we get to all of it.

a. Easier method to amend Bylaws.

b. Membership:

i. Change to membership structure – one person, one member. All members' dependents get the membership rate (the old rationale for "Family").

c. Address "corporate" issues (Revels). They can't vote, and therefore need a

different type of membership, such as "affiliation."

- d. Board position issues:
 - i. Change one At Large Board position to IT Liaison
 - ii. Eliminate the differentiation between "Programs" and "Concerts" which is no longer reflected in the Board personnel.
- e. Elections:
 - i. Can we handle a completely unopposed slate by acclamation? Doesn't allow for write-ins?
 - ii. Elect only HALF of the Board each year?
 - iii. Elect Board for two-year terms – elections held only every other year instead of every year. This will also require rethinking "five-year" limit.
- f. Meetings:
 - i. Should there be a way to deputize a committee member to represent a Board member at a meeting?
 - ii. Should we be required to meet monthly?
- g. Are we required by the bylaws to have a non-calendar fiscal year (currently September 1 to August 31)?
- h. April will lead the campaign to change the Bylaws once her final term as President is over.

5. Old Business

a. *Wild Apricot*

- i. April reported that almost all of the landing pages are complete. April has started on final scrub of the data base so that a test migration can be completed.
- ii. The bylaws require FSGW to give each member a way to vote. Many members have emails but have not chosen electronic ballots. Costs of creating paper ballots and mailing them continue to skyrocket, and the number of ballots actually returned is small. Consensus was that FSGW should do what it can to make electronic balloting the method of choice.
- iii. The Board discussed the issue of oversight of website text, both while we are using MON and after migration to WA. While there was general agreement that each chair should have some input into his or her landing pages, the consensus of the Board was that overall responsibility should be assigned to a particular Board member. April pointed out that one of the hoped-for bylaws changes is to create an IT Liaison Chair, but this change will not occur quickly, if at all. She also pointed out that Lynn Baumeister had met in person or by phone with each of the leaders of the events that would require updating on the calendar (doo-wop sing, gospel sing, etc.), and Lynn felt that at least some of those leaders will find updating or adding events a challenge.
- iv. The Board discussed whether the website text should be considered a publication, and therefore the responsibility of the Publications Chair, or whether it should be considered publicity, and therefore the responsibility of the Publicity Chair. There was concern that the Publications Chair already requires significant hours of volunteer time, and that both current Publications Chair and Publicity Chair were already finding the workload difficult.
- v. After some additional discussion, Mike moved that effective July 1, 2018, the content of fsgw.org be assigned to the newly-elected Publicity Chair, or such person as designated. Steve Kaufman seconded. The Motion passed unanimously.

b. WFF/GEPPAC Co-Sponsored Event

- i. Molly gave the Board an update on the Valentine's Day meeting with members of FSGW, GEPPAC, and several members of last year's WFF committee and this year's program committee. After introductions and a brief outline of progress to date, the group broke into sets of 2-5 people, and created timelines and tasks for each logistics area. Molly has collected those lists and will follow up.
- ii. April expressed the hope that a proper catalog will tell us what in the trailers is actually FSGW WFF equipment and what is not.
- iii. The data base is still on the old (MON) web site. How much of that can or should be migrated is still to be determined.
- iv. Molly asked if anyone of the Board would be able to assist with hospitality applications (getting snacks for volunteers, instead of buying supplies). Jen volunteered.
- v. Written WFF Manual. The lists which were created by the small break-out groups can be incorporated into the still-to-be-created WFF Manual.
- vi. Eberhart Fund. The Programming Committee feels that a big tent is necessary, and therefore has asked that the Eberhart Fund provide money to rent a tent to be used in the Crystal Pool area. According to Mia Gardiner (a trustee of the Eberhart Fund) the current balance is in excess of \$40,000, and the expenditure of roughly ten percent still leaves a balance of more than \$36,000.
- vii. Molly made the following Motion: I move that the Board accept the allocation of funds, in an amount not to exceed Four Thousand Dollars (\$4,000.00) from the Eberhart Fund, for the limited purpose of renting a 40 x 80 pole tent for use at the FSGW Washington Folk Festival. Seconded by Steven Roth. The Motion passed unanimously.

c. Elections

- i. A possible Newsletter Editor was nominated at the February 25th meeting. Still no one lined up to replace Ingrid as PR Chair.
- ii. April makes announcements about running for office at all dances.
- iii. Free-to-members Concerts and Dances for March have been designated.
- iv. Nominations close March 31. Ballots must be issued no later than May 1.

d. Affiliations

- i. April passed the email from the Susquehanna Folk Festival to Ingrid. We need a print ad.
- ii. April emailed Leslie Barkley regarding progress on CDSS affiliation for the Frederick Contra dance, but had not received a reply.

e. Budget Questions

- i. (Not on the Agenda). Steve Kaufman and Jerry Stein will meet separately.

6. New Business.

a. GEPPAC Annual Gala.

- i. Date is May 19, and theme is "Crystal Gala in the Park." Reception at 6 in the Bumper Car Pavilion, with dinner and dancing in the Spanish Ballroom. Honoree this year is the Sanford Doris Slavin Foundation.
- ii. FSGW annually sponsors a table for 10 and the amount is already budgeted.
- iii. B&W ad 5" wide by 3.875 high, due in pdf or jpg by May 1.

- iv. Steven Roth made the following Motion: I move that FSGW allocate Two Thousand Dollars (\$2,000.00) in order to sponsor a 10-person table at the annual Glen Echo Park Gala, scheduled for May 19, 2019. Seconded by Tim Livengood. The Motion passed unanimously.

7. Next Meeting and Motion to Adjourn.

- a. The next Board meeting will be Tuesday, April 3, 2018.
- b. Tim Livengood moved to adjourn; seconded by Mike Livingston. The meeting was adjourned at 9:12.

Reports:

Storytelling

The Grapevine: The Grapevine Storytelling Series hosted four featured tellers on February 14, 2018. The tellers were Michael Zhuang, Jennifer Rudick Zunikoff, Stephanie Garibaldi, and Tim Livengood (of FSGW Board). Total donations at the door were \$548 from an audience of 53 (averaging \$10.34 donated per audience member), split equally between the four featured tellers (\$137 each), plus \$100 each from FSGW for Zhuang, Zunikoff, and Garibaldi, with \$0 of FSGW funds to Livengood. In addition to the four featured tellers, there were three audience open-mic tellers. The tellers' financial information and the door-sheet have been provided to the FSGW accountant.

Hope and a Home: Storyteller Bunjo Butler, from Baltimore and the Maryland Griots' Circle, told stories in the African tradition to children at the monthly meeting of Hope and a Home on February 26, 2018. The treasurer has sent Bunjo a check for \$200 for performing in our outreach program. His financial information has been provided to our accountant.

Programs

In February 2018, FSGW produced or cosponsored five concerts:

- Bill Destler and Sarah Murdoch,
- Double bill; Janie Meneely & Rob Van Sante with the Ca'Meows opening;
- Evie Ladin & Keith Terry;
- Finn Magill & Peter Mawanga; and
- Ali Dineen & Feral Foster.

We have not received final data for the Evie Ladin & Keith Terry house concert; for the other four events, we had a total audience of 121 and a net cost of \$3,087, or an average subsidy of \$26 per seat. The monthly average for the preceding calendar year was a net cost of \$3,185 and total audience of 158, or average subsidy of \$20. Our receipts in February 2018 were adversely affected by snow and freezing rain during the two hours before the Feb. 17 concert.

Treasurer

Need figures from most recent statements

Dance

Membership

Newsletter

Publicity